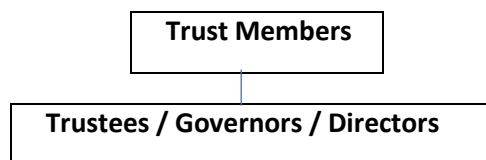


## Hailey Hall Academy – Governance 2018-19 (updated June 2019)

### Overall Governance Structure

The governance structure of the Hailey Hall academy Trust is as follows:



- Trust Members have responsibility for any changes in the ‘constitution’ (subject to DfE approval) and other fundamental decisions. This is a ‘hands-off’ role.
- Governors’ (the term we have decided on) responsibilities are similar to those of governors, in terms of strategic oversight, support & challenge (‘critical friend’) and monitoring to ensure overall objectives are achieved. Additional responsibilities are those as ‘company directors’ and as ‘charity trustees’.
- Activities of the Governors are undertaken and overseen by ‘Full Governing Board’ Meetings, which take place at least twice each term.

### Sub-committees

The following sub-committees are in place, each of which also meet at least once each term:

Sub-committee	Main areas of responsibility
1. Finance and Premises Committee	<ul style="list-style-type: none"><li>• Financial oversight</li><li>• Premises management, including health &amp; safety.</li></ul>
2. Human Resources Committee	<ul style="list-style-type: none"><li>• School staff personnel policies, management, well-being, grievances, etc.</li></ul>
3. Achievement and Standards Committee	<ul style="list-style-type: none"><li>• Review, monitor and evaluate achievement and standard documentation; e.g. SDP, Curriculum Offer, Pupil Premium application, attendance data/procedures etc</li></ul>
4. Policy Committee	<ul style="list-style-type: none"><li>• Oversee policy development and ensure policies are being properly applied and updated as necessary</li></ul>

Detailed Terms of Reference for each sub-committee are available, along with our Scheme of Delegation, via the Hailey Hall website. These ToRs are reviewed annually to:

- Ensure all aspects have been properly covered in the preceding academic year; and
- Enable any necessary ToR / Scheme of Delegation modifications going forward.

### Members and Trustees

The following table provides names, committee memberships and other relevant information about all Members and Directors (updated 18/6/2019).

Name	Member	Trustee / Governor / Director	Type of Governor	FGB	F & P	HR	Policy	A&S	Declaration of Business Interest
Lisa Want	Y	Y	Parent	Y**	Y*				No relevant business interest declared
Jacqueline Clarke		Y	Parent	Y			Y	Y*	No relevant business interest declared
Richard Parperis	Y	Y	Co-opted	Y*	Y	Y		Y	No relevant business interest declared

John Hammond		Y	Co-opted	Y	Y	Y			No relevant business interest declared
Cheryl Chalk		Y	Co-opted	Y		Y*	Y*	Y	No relevant business interest declared
VACANCY									
VACANCY									
Angela Connoley		Y	Parent	Y		Y			No relevant business interest declared
Stuart Newton ***		Y	Staff	Y	Y				No relevant business interest declared
Paul Delamaine ***		Y	Acting Head	Y	Y	Y		Y	No relevant business interest declared

\*: Chair. \*\*: Vice Chair. \*\*\*: School employee.

- The Office Manager (Lyn Gregory), School Operations Manager (Julie Kinchlea), Finance Manager (Angela Caira) and Deputy Head / SENDCo (Jacqui Dormer) will be Ex-officio members of the FGB.
- **Clerk:** Peter Goss.
- **Quorum:** Three (3) Governors (FGB, F&P, A&S), Two (2) Governors (HR, Policy), at least one of which is not a school employee, shall make up a quorum, or where greater, any one third (rounded up to a whole number) of the total number of Governors holding office at the date of the meeting, who are in each case present at the meeting and entitled to vote on the matters to be resolved.
  
- All Directors / Governors were appointed by the Full Governing Body. Terms of office are 4 years.