



Minibus and Transport: coronavirus addendum V2

Hailey Hall School

Date approved: Summer Term 2020

Date of next review: Autumn Term 2020

Responsible Committee: Board of Trustees

Responsible staff member: Operations Manager

MINIBUS AND TRANSPORT POLICY

Covid - 19 addendum

Parents have been asked to ensure that pupils wash their hands before entering the taxi

Drivers to wear masks

Drivers have the right to refuse to transport a pupil that is showing symptoms of Covid-19. The driver will call the Transport Manager to discuss the situation before leaving the pupil's address.

Pupils must adhere to the seating plan.

Staff to ensure that pupils wash/sanitise their hands before entering taxi at the end of the day.

Cleaning products will be available in all vehicles.

Vehicles will be cleaned two weekly instead of six weekly. Vehicles will also be cleaned should a pupil or driver test positive for Covid-19.

Pupils will not be transported in staff private vehicles.

If a pupil shows symptoms while in school, parents/carers will be asked to come and collect them where possible.

Drivers can chose to have the windows open.

Pupils are not expected to wear masks.

Drivers will be expected to wipe down vehicle door handles, steering wheel etc. frequently.

This addendum will be updated as and when government guidelines change.