



Behaviour Policy: Coronavirus Addendum

Date last reviewed: Summer Term 2020

Review Date: Autumn Term 2020

Responsible Committee: Board of Trustees

Responsible person: Assistant Headteacher

Content

Page No

1. Scope	3
2. Expectations for pupils in school	3
3. Expectations for pupils at home.....	4
4. Monitoring arrangements.....	5
5. Links with other policies	5
6. Protective Consequence for breaking COVID 19 rules.....	6

1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal Behaviour Policy and Procedures. Pupils, parents and staff should continue to follow our normal Behaviour Policy and Procedures with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact Mr Devine if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

- To maintain social distancing where possible.
- Hand in mobile phones and any other contraband to staff at the bottom of the LDC corridor upon arrival.
- Walk through North Down to Wash/sanitise hands upon entry to the school.
- Upon washing/sanitise their hands. Pupils must go straight to their tutor room. There will be no gathering in the hall.
- Pupils must sanitise their hands at the beginning of each lesson.
- Stay within their key stage bubbles for the duration of the school day.
- Key stage 3 pupils (Bubbles) not to mix with Key stage 4 pupils (Bubbles).
- The school will provide all pupils with their own equipment/resources to use in each lesson. Pupils must not use, touch, or pick up other pupils equipment or property.
- Sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching their mouth, nose and eyes with hands.
- Not to cough or spit deliberately at any other person.
- At the end of period 6 pupils are to remain in that classroom for lunch. Staff will bring lunch to the pupils.
- Pupils must ask their teacher/support worker if they can go to the toilet.

- Pupils must use the designated toilet outlined by their Teacher/Support Worker at the beginning of the school day.
- Pupils must tell their Teacher/Support worker immediately if they become symptomatic. They will be asked to isolate away from other pupils/staff until parents can come and collect them.
- Pupils must always wear face coverings in the corridors, communal areas and the in the hall.
- Pupils must wear face coverings when transitioning from one lesson to another.
- At break times, pupils can eat their snacks in the hall but must sit down at the tables before taking off their face covering.
- Parents **Must Be Available** at all times to collect their child if they become symptomatic.

2.2 Physical intervention

- PPE will be available to all staff who are involved in a Restrictive Physical Intervention.
- It is at staff discretion if they want to wear PPE in a Restrictive Physical Intervention.
- SLT can override and insist that staff wear PPE if the pupil's risk assessment indicates he spits or bites when in a Restrictive Physical Intervention.

2.3 Rewards and sanctions for following rules

To help encourage pupils to follow the above rules, we will:

- Implement an enrichment programme that is safe for both Key stage bubbles.

However, if pupils fail to follow these rules the following will apply:

- Pupils can only achieve their "Respect to staff and peers point" if they follow COVID 19 rules for each lesson.

2.4 Changed rules

Until further notice, we will alter the following school rules:

- The Government have said it is mandatory that all pupils must attend school. Hailey Hall expect all pupils to return to school. (See attendance Policy)
- From September 2020, all pupils must wear uniform to school and follow normal school rules on uniform as set out in section 6 of the schools Behaviour Procedures document. If pupils cannot wear their full uniform for any reason, parents should contact Mr Devine.

3. Expectations for pupils at home

3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact their child's tutor if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

New Rules

- Be contactable during required times – although take into account that pupils may not always be in front of a device the entire time.
- Complete work to the deadline set by teachers.
- Seek help if they need it, from teachers or teaching assistants.
- Alert teachers if they're not able to complete work.
- Use proper online conduct, such as using appropriate language in messages.

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they do not engage with the remote learning set for them the following will apply:

- Teachers and support staff will support pupils with all home learning set.
- Give regular feedback to pupils to help support learning.
- Speak to pupils and parents regularly. Tutors will call home on a Monday, Wednesday and Friday to check pupils are safe and well and support parents and pupils with any home learning issues.

4. Monitoring arrangements

We will review this policy as and when guidance from the local authority or Department for Education is updated, and as a minimum the Senior Leadership Team will review this every 4 weeks. At every review, the full Board of Trustees will approve it.

5. Links with other policies

This policy links to the following policies and procedures:

- Child protection policy
- Behaviour policy
- Behaviour Procedures
- Health and safety policy

6. Protective Consequence for breaking COVID 19 rules.

Refusal to wash hands

If a pupil refuses to wash/sanitize his hands upon entry to the school and at the beginning of every lesson, the following protective consequences will be put in place.

Step 1

- Upon taxi arrival to school, a pupil refusing to wash/sanitise their hands in North Down will not be allowed to enter his tutor group/classroom.
- Pupils that refuse to sanitise their hands at the beginning of each lesson will not be allowed to enter the classroom.
- Staff will exhaust all Behaviour management strategies to support the pupil to sanitise his hands.
- Staff to use Steps de-escalation script and support offered if pupils behaviour escalates.
- Time and space to be given.
- Student support will be called.
- Pupil will be directed to the behaviour office when calm where COVID 19 guidelines and rules will be discussed and agreed.
- Pupil will be returned to class once he agrees to sanitise his hands.
- Further actions in line with Behaviour Policy and Procedures will follow if a pupil is out of class for a prolonged period of time.

Step 2 (Pupil refusing to follow this rule or break this rule on multiple occasions)

- Pupil will not be allowed to enter their classroom.
- Student support will be called.
- R&R phase 2.
- If R&R is successful, the pupil can return to class. Parents informed for home support by behaviour lead.

Step 3 (Continuing to refuse to wash hands)

- If R&R is not successful parent/carers will be called into school for a meeting with the Behaviour lead the following day.
- Strategies and interventions will be discussed, agreed and actioned.
- Pupil will repeat R&R in Phase 2 to reflect on their behaviour and work through the importance of washing your hands during COVID 19.

Step 4

- Potential exclusion.
- Parents in for a meeting – reintegration with Headteacher.

Deliberate invasion of personal space – Stepping into personal space uninvited or without acknowledgement.

Step 1

- Invading staff space, Staff to step back use the phrase “ (Pupils name) Personal space step away thank you”.
- Repeat the above phrase if behaviour continues.
- Staff will exhaust all Behaviour management strategies to support the pupil from invading people’s personal space.
- Staff to remind pupils of COVID 19 guidance.
- Staff to use Steps de-escalation script and support offered if pupil’s behaviour escalates.
- Time and space to be given.
- Student support to be called. Pupil will be directed to the behaviour office when calm where COVID 19 guidelines and rules will be discussed and agreed.
- Further actions in line with Behaviour Policy and Procedures will follow.

Step 2 (Pupil refusing to follow this rule or break this rule on multiple occasions)

- Student support will be called.
- R&R phase 2.
- If R&R is successful, the pupil can return to school population. Parents informed for home support by behaviour lead.

Step 3 (Continuing to invade personal space)

- If R&R is not successful parent/carer will be called into school for a meeting with the Behaviour lead the following day.
- Strategies and interventions will be discussed, agreed and actioned.
- Pupil will repeat R&R in Phase 2 to reflect on their behaviour and work through the importance of not stepping into people’s personal space during COVID 19.

Step 4

- Potential exclusion.
- Parents in for a meeting – reintegration with Headteacher.

Refusal to wear a face covering in communal areas, corridors and the hall at lesson change over, break and lunchtimes.

- **Step 1**

- Upon taxi arrival to school, all pupils must have their face coverings on when they enter searches and can not remove them until they enter their tutor base. (Pupils who have consent for exemption will be allowed through). Refusing to wear a face covering before entering searches will result in staff giving support to pupils to make the right pro-social choice.
- Staff will exhaust all Behaviour management strategies to support the pupil to wear a face covering before they leave a classroom, enter a communal area, corridor, or the hall.
- Staff to use Steps de-escalation script and support offered if pupils behaviour escalates.
- Time and space to be given.
- Student support will be called
- Pupil will be directed to the behaviour office when calm where COVID 19 guidelines and rules will be discussed and agreed.
- Pupil will be returned to class once he agrees to wear his face covering.
- Further actions in line with Behaviour Policy and Procedures will follow if a pupil is out of class for a prolonged period of time.

- **Step 2 (Pupil refusing to follow this rule or break this rule on multiple occasions)**

- Pupil will not be allowed to enter their classroom.
- Student support will be called.
- R&R phase 2
- If R&R is successful, the pupil can return to class. Parents informed for home support by behaviour lead.

- **Step 3 (Continuing to not wear a face covering)**

- If R&R is not successful parent/carers will be called into school to collect their son at the end of the day. Behaviour Lead will meet with parents to discuss their son's behaviour.
- Strategies and interventions will be discussed, agreed and actioned.
- Pupil will repeat R&R in Phase 2 to reflect on their behaviour and work through the importance of wearing a face covering during COVID 19

Deliberate invasion of other year group bubbles

Step 1

- Invading other year groups bubble, Staff to use the Phrase “ (Pupil name) Step out of the classroom thank you” TA to investigate why the pupil has entered the bubble.
- Repeat the above phrase if behaviour continues.
- Staff will exhaust all Behaviour management strategies to support the pupil from invading another class bubble.
- Staff to remind pupils of COVID 19 guidance.
- Staff to use Steps de-escalation script and support offered if pupil’s behaviour escalates.
- Student support to be called. Pupil will be directed to the behaviour office when calm where COVID 19 guidelines and rules will be discussed and agreed.
- Further actions in line with Behaviour Policy and Procedures will follow.

Step 2 (Pupil refusing to follow this rule or break this rule on multiple occasions)

- Student support will be called.
- R&R phase 2.
- If R&R is successful, the pupil can return to school population. Parents informed for home support by behaviour lead.

Step 3 (Continuing to invade other class bubbles)

- If R&R is not successful, parent/carer will be called into school for a meeting with the Behaviour lead the following day.
- Strategies and interventions will be discussed, agreed and actioned.
- Pupil will repeat R&R in Phase 2 to reflect on their behaviour and work through the importance of not entering another class bubble during COVID 19.

Step 4

- Potential exclusion.
- Parents in for a meeting – reintegration with Headteacher.

Touching of people's property

Step 1

- Touching of personal property. Staff to use the Phrase "(Pupil name) put back/don't touch other peoples equipment thank you" Item to be wiped down. Pupil or staff to sanitize hands after.
- Repeat the above phrase and action if behaviour continues.
- Staff will exhaust all Behaviour management strategies to support the pupil from invading people's personal space.
- Staff to remind pupils of COVID 19 guidance.
- Staff to use Steps de-escalation script and support offered if pupil's behaviour escalates.
- Time and space to be given.
- Student support to be called. Pupil will be directed to the behaviour office when calm where COVID 19 guidelines and rules will be discussed and agreed.
- Further actions in line with Behaviour Policy and Procedures will follow.

Step 2 (Pupil refusing to follow this rule or break this rule on multiple occasions)

- Student support will be called.
- R&R phase 2.
- If R&R is successful, the pupil can return to school population. Parents informed for home support by behaviour lead.

Step 3 (Continuing to touch other people's property)

- If R&R is not successful, parent/carer will be called into school for a meeting with the Behaviour lead the following day.
- Strategies and interventions will be discussed, agreed and actioned.
- Pupil will repeat R&R in Phase 2 to reflect on their behaviour and work through the importance of not touching other people's property and equipment during COVID 19.

Step 4

- Potential exclusion
- Parents in for a meeting – reintegration with Headteacher.

Deliberate Coughing, sneezing in pupils/staff direction within their personal space

Step 1

- Staff immediately walk away from the pupil.
- (Pupil Name) This is not acceptable "Take timeout"
- SLT member to be called.
- Pupil will be directed to behaviour office with SLT member when calm
- SLT to decide action.

SLT Actions

- Pupil will spend time in R&R Phrase 2 to reflect on their behaviour and work through the importance of not coughing/sneezing during COVID 19.
- Headteacher will be informed.
- Behaviour Lead to arrange a meeting with parents.
- Exclusion.
- Parents in for a meeting – reintegration with Headteacher.